

## Secondary Positions Starting September/ October 2022

We currently have three potential openings. Should you have the qualifications and interest it would be possible to combine individual roles.

- **Part-time Substitute Teacher (Hours will vary depending on demand)**

We are seeking a qualified and experienced Secondary teacher to take on a substitute role with the possibility of this developing into a long-term cover position.

- **Part-time Laboratory technician (Part Time – 20 hours per week)**

We are seeking a laboratory (science) technician to support our experimental approach to science education. The successful candidate will be responsible for:

- Ensuring that a safe, effective and efficient laboratory technical service is provided for use by students and teaching staff.
- Providing technical advice and assistance in the classroom to support students and to assist teaching staff with the provision of learning activities.
- Co-ordinating the use and development of practical resources and facilities within the science department.
- Ensuring that health and safety requirements and other relevant regulations are in place and adhered to, including the completion and recording of necessary checks.

[Full job specification can be found here](#)

- **Part-time Mathematics Teacher (40%)**

We are seeking a qualified applicant to teach Mathematics to Grades 9 and IBDP1 (Grade 11). The successful applicant will have the ability and the experience to successfully deliver the IGCSE and the IB Mathematics program.

## Benefits

Berlin International School has a competitive, open and transparent salary scale. Details of this as well as relocation and other benefits will be discussed during the interview process.

## Application process and supporting documents

Applicants are asked to send a photograph and CV that must include demonstrated evidence of the following

- Mother-tongue (or near to mother-tongue) English language proficiency
- Trained Teacher Certification from a University or College of Education
- At least 2 years of relevant teaching experience, preferably international
- A Bachelor's degree, Master's degree or PhD/EdD, in the domain to be taught, from a College or University
- Experience with the IB Diploma and/or IGCSE preferred
- Teachers applying for a teaching position in our school must possess a valid teaching qualification

## Highly desirable are

- Team players / a collaborative spirit and mentality
- Experience articulating curriculum in a K - 12 school
- The ability to improve language competency no matter the subject area taught (we believe we are all language teachers at B.I.S.)
- The ability to facilitate rigorous learning using advanced ICT
- Can do, will succeed attitude
- A sense of humour



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Applications should be submitted by email to the attention of the Secondary Principal, Ms. Tanya Day Clark, with the subject line indicating the position(s) being applied for and the applicant's name.

[recruitment\\_secondary@berlin-international-school.de](mailto:recruitment_secondary@berlin-international-school.de).

## Interviews

Selected candidates will be contacted for a telephone/video interview, followed by, for short listed candidates, the possibility of an interview in Berlin.

Our interview process for teaching faculty reflects our approaches to all aspects of our work: purposeful and learning-focused. The purpose here is to assess the degree of fit between your approaches to learning, teaching and assessing, and ours.

We like to give you time to reflect and prepare in advance, so we are providing you now with the main lines of inquiry that will shape our short time together. While each interview evolves differently, our key questions will be as follows

- What have been the most influential elements in your career to date, and how have they shaped your approaches to learning, teaching and assessing?
- Why do you teach?
- Why should anyone be taught by you? Why B.I.S?
- Specifically, what is it about our school that interests you?
- What added value would you bring to our school and community?



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## Our School

Berlin International School is an IB World School offering the PYP, IGCSE and IB Diploma Programmes as well as an accredited US High School Diploma. There are approximately 820 students in the Primary and Secondary school. Our students come from over 70 different countries and our faculty of 90 staff from over 20 countries. B.I.S. is located in two historic buildings set in a beautiful green suburb of Germany's capital city. We are fully authorized to run the IB DP and PYP, and are accredited by CIS and MSA-CESS.

## Our Mission

We are a private, non-profit, non-denominational day school offering student-centered learning to international and local students from Grade 1 through university entrance preparation. We are a part of Stiftung Private-Kant Schulen gGmbH and play an active role in the life of this educational institution.

We are committed to promoting the values and attributes of the "IB Learner Profile" and the *Bildungs- und Erziehungsziele* in the State of Berlin, while facilitating an appreciation and respect of our shared humanity and diverse community.

## We are student and learning focused. Our guiding objectives are

1. Provide challenging programs that support students in realizing their academic and individual potential.
2. Offer a curriculum that is local and global, develops conceptual understanding, has a particularly strong emphasis on inquiry and encourages academic excellence.
3. Encourage the development of thinking, communication, social, self-management and research skills.
4. Cultivate multilingualism with an emphasis on English and German language acquisition.
5. Ensure that students are able to work independently and as part of a team, in addition to having the opportunity to gain leadership experiences.
6. Innovate with technology to further enhance teaching and learning.
7. Support learning and program development through effective, deliberate assessment practices.
8. Facilitate opportunities that enhance social, intellectual, physical and creative competencies inside and outside the classroom.
9. Create a safe, supportive environment where the physical and emotional integrity of each member of our community is respected.
10. Develop awareness of our individual and collective responsibility to live sustainably.
11. Foster a shared partnership between students, families and the school.